



Staff Report

DATE: January 18, 2023

FILE: H-G

TO: Chair and Directors
Regional Hospital District Board

FROM: Russell Dyson
Chief Administrative Officer

Supported by Russell Dyson
Chief Administrative Officer

R. DYSON

RE: Island Health Liaison Meeting Update

Purpose

To update the Comox Strathcona Regional Hospital District (CSRHD) Board on the recent CSRHD and Island Health liaison meeting held on December 16, 2022.

Recommendation from the Chief Administrative Officer

For information only.

Executive Summary

At its April 1, 2021 meeting, the CSRHD Board adopted a resolution to enable the Chair and Vice-chair to meet with Island Health a few times each year to advance the following:

- Advocate: To influence the Provincial government and Island Health to advance the CSRHD's strategic interests and ambitions and to foster broad support for the improvement of healthcare facilities within the region;
- Cooperate: To seek opportunities and arrangements to build and nurture a positive working relationship with Island Health through meaningful dialogue and the identification and pursuit of mutually beneficial projects and initiatives;
- Inform: To work on clarifying roles, identifying and promoting ways the public can engage with Island Health, to inform both the public and Island Health, and establish an effective two-way communications vehicle between CSRHD and Island Health; and
- Engage: To explore and address identified issues or interests of the CSRHD concerning operational healthcare services or other matters outside the traditional mandate of the CSRHD.

This report provides a brief update on topics discussed from a meeting held on December 16, 2022.

Attendees at the December meeting included Vice-chair Hillian, Chief Administrative Officer Russell Dyson, Deputy Chief Administrative Officer James Warren and Island Health representatives Dianne MacKay and Dave Boychuk.

December 16, 2022 discussion:

- CSRHD and Island Health expressed appreciation for these liaison meetings, with particular support for important topics such as the proposed long-term care facility in Campbell River and the proposed community health services hub in the Comox Valley. In addition, the parties recognized that certain topics, such as laboratory services, are operational in nature and best responded to by Island Health.

- Some clarity was sought with respect to the capital projects list, the status of projects and how the list is developed. Appendix A describes that process more fully.
- Island Health has submitted the business case for a proposed long-term care facility in Campbell River to the Ministry of Health. A submission to the Treasury Board is forthcoming, though rising construction costs and project competition may reduce the number of projects across the Province that can be funded. A decision by the Treasury Board is still several months away.
- CSRHD and Island Health staff are discussing conceptual arrangements for a proposed community services hub in the Comox Valley. As details become more well-defined, a Memorandum of Understanding between the CSRHD and Island Health may be advantageous for confirming roles, expectations, service delivery options and timing.

Regular meetings are scheduled for subsequent dates in 2023 and will be reported on at future CSRHD Board meetings.

Prepared by:

J. WARREN

James Warren
Deputy Chief Administrative
Officer

Government and Community Interests Distribution (Upon Agenda Publication)

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| Island Health | ✓ |
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Attachments: Appendix A – Island Health Liaison Meeting Update

Island Health Liaison Meeting Update

Steps involved in Island Health's annual capital planning process:

- Program areas identify Island Health's requirements in the database. Requirements include projects and equipment (medical and building operating systems) that have been prioritized by the program areas using a capital prioritization weighting and ranking methodology that includes:
 - Safety and risk management;
 - Improved access to services;
 - Alignment to Island Health's strategic priorities;
 - Improvements in patient health outcomes.
- Once the program area has completed the prioritization process, the respective Vice-Presidents prioritize the requirements at the portfolio level.
- Once all programs and portfolios have prioritized their requests, the data is compiled by capital planning.
- The Island Health Capital Prioritization Working Committee (CPWC) then reviews the compiled data:
 - The first review is on the clinical program requirements to confirm that the requirements identified for funding from the upcoming fiscal period are organizational and clinical priorities.
 - The second review is on the non-clinical program requirements to confirm that the requirements identified for funding from the upcoming fiscal period are organizational and clinical priorities.
 - Due to the very dynamic nature of health care, adjustments are often needed to be made to the original data set to address new emergent projects/equipment replacements that have just been identified.
 - The third review is on the combined clinical and non-clinical requirements that reflect adjustments made to the original data set to ensure the CPWC agrees with the revised list.
- Once the CPWC has approved the list, the list is reviewed with each Vice-President individually to ensure agreement on the projects and endorsement to take the list to the Executive Leadership Team (ELT). This also allows the Vice-Presidents to adjust their specific portfolios to ensure that the projects identified align with Island Health's organizational strategic priorities.
- Once all of the Vice-Presidents have reviewed and approved the Capital Investment Plan for the portfolio, the comprehensive organizational-wide Capital Investment Plan is presented to the Island Health's ELT for endorsement and then taken to Island Health's Board of Governors for approval.
- Once approved, the Capital Investment Plan proceeds to implementation and issuance of the cost-sharing request letters to Island Health's partner organizations, such as the CSRHD.

The Capital Investment Plan process commences in May and completes in the following January when the Capital Investment Plan is presented to the Island Health Board for approval. For the upcoming fiscal 2023-2024 period, Island Health's planning activities commenced in May 2022 and will be complete in January 2023 with board approval and issuance of the cost-sharing letters.